

**WILBERFOSS PARISH COUNCIL**

**Clerk: Sarah Wills | 2 Paddock Close | Wilberfoss | YORK | YO41 5LX**

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# **MINUTES**

**17<sup>th</sup> September 2026**

**Present:** Chair Richard Rains, Vice Chair Colin Veitch and Cllrs David Barnett, Stuart Savage, Alan Mercer, Ross Cleary, Tricia Room and Anna Edwards, together with Ward Cllr Dale Needham.

The 15-minute question time was not utilised.

1. There were no apologies for absence. An application for co-option was received from Jonathan Hurst. Although absent from the meeting due to a prior engagement, Cllr Barnett proposed co-opting Jonathan because members had met him at the Parish Council meeting in August. Agreement to co-opt was unanimous.

2. There were no declarations of interest made by any Cllr present.

3. The Minutes of the meeting of the 20<sup>th</sup> August 2026 were signed as a true record.

**4. Planning Matters**

4.1 Councillors considered Planning Application **26/02299/LOBVAR**, seeking to modify the Section 106 Legal Agreement relating to land south of Mill Farm, Mill Lane. Following review, it was confirmed that the proposed amendment simply extends the timeframe during which the affordable homes must be marketed as affordable. On this basis, members raised no objection to the modification.

However, Councillors noted with concern that, when the Parish Council proposed an alternative road layout in May 2026, the developer declined to consider it, stating that the planning and technical approval process was already too advanced to accommodate changes without causing delay. The Parish Council observes that this current application is itself a modification requiring formal planning consideration—precisely the type of process the Council requested and which was dismissed by the developer.

4.2 Having received a negative response from Crest Nicholson to a request for a site meeting to discuss the proposed road layout, Cllrs voted to approach the media.

5. Ward Cllr Needham advised that changes to the planning process from 1<sup>st</sup> October 2026, removes Ward Cllrs ability to represent/appeal planning applications at Area Planning Committee and Strategic meetings. Only Parish and Town Councils will be permitted to appeal.

He reported that changes to the Crime & Policing Act will provide greater powers to tackle antisocial behaviour. This change will include powers to tackle nuisance parking.

Cllr Needham advised that he will be putting forward a motion for East Riding of Yorkshire Council to have a smoking & vaping policy. He suggested the policy could offer support to staff who would like to stop smoking.

6. The Clerk reported that there had been no urgent decisions taken since the last meeting.

**7. Progress Reports and to address any issues outstanding from previous meetings.**

7.1 The Clerk advised that despite chasing East Riding of Yorkshire Council for an update on an assessment of and repairs to Church Bridge, to date no feedback had been forthcoming. Ward Cllr Needham was asked to pursue the issue on the Parish Council's behalf.

7.2 Cllr Veitch advised that the technical issue on the Speed Indicator Device has been resolved through contact with the supplier. It was acknowledged that it is likely to have been caused by data retrieval from the unit. Cllrs Veitch and Cleary are confident they can fix any glitches in future. The data collected suggests that the unit is effective on Ling Lane, but Cllr Cleary suggested the locations used on Main Street were ineffective. It was agreed to locate the second unit on lighting column number 5 on Main Street. A discussion took place about the addition of data capture on that unit and following the Clerk's enquiries post-meeting, a unit with data capture will be purchased.

7.3 The Clerk advised that the outdoor gym equipment, being installed at the play area, is due to be fitted on Monday 28<sup>th</sup> September.

7.4 The Clerk confirmed that Keep Britain Tidy are awaiting supplies of the Glow in the Dark dog fouling posters and have added the Council to their mailshot when they have supplies.

8. **Environment & Community Matters (to include Highways & Footways, Health, Education, Policing, Street Lighting and Community Groups)**

8.1 The Clerk reported that, despite issuing several follow-up requests to Andrew Addison, the Area Engineer tasked with providing a quotation for the highways works required for the DifeY funding application, no costings were received. The application deadline was subsequently brought forward from 30 September to 4 September, and the absence of the necessary financial information meant the Parish Council was unable to submit the application in time. The draft application will remain saved within the Parish Council's online Flexigrant account in anticipation of the fund reopening. **ACTION:** Clerk to seek confirmation on whether the DifeY fund will continue into the 2027/2028 financial year.

8.2. A meeting with Greener Pocklington to discuss the planting of a native hedge on amenity land off Storking Lane will take place at 10.30 am on 6<sup>th</sup> October. Cllrs were invited to attend.

8.3 The Clerk was delighted to inform Cllrs that the East Riding of Yorkshire Council will install the digital bus timetable free of charge. The Parish Council will no longer need to fund 50% of the unit cost.

9. **Councillors' Reports for future Agendas**

9.1 Cllr Veitch advised that the Community Payback team have agreed to carry out works to extend the removable bollards on Beckside to protect more of the verge. The Clerk will be tasked with making a purchase of bollards and building materials in due course. Cllr Veitch further confirmed that the team will clean bus shelters.

Cllr Edwards requested that the team cut vegetation behind the bus stop on Main Street, opposite Storking Lane.  
**ACTION :** Cllr Veitch to liaise with the Community Payback team.

10. **Administration Matters**

10.1 Following an offer of ERNLLCA training at Allerthorpe Village Hall in November, six Cllrs signed up at a cost of £20 per participant. Subject to availability the training will be offered to the newly co-opted Cllr.

11. **Finance** *(in accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19)) members of the public will be asked to leave the meeting before details of the employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road and on the parish website ([www.wilberfoss-pc.gov.uk](http://www.wilberfoss-pc.gov.uk)).*

11.1 The Clerk sought approval of the following payments:-

|                                                             |          |
|-------------------------------------------------------------|----------|
| Wilberfoss Community Centre                                 | £22.00   |
| Post Haste (Newsletter production)                          | £375.00  |
| Clerk's salary and work from home allowance & Employer's NI | Redacted |
| Easy Web Sites (website administration)                     | £64.68   |

11.2 Cllrs agreed to an increase to the Clerk's salary in line with NALC and ERNLLCA advice.

Meeting closed at 9.00 pm. The next meeting of the Parish Council will take place on Thursday 15<sup>th</sup> October from 7.30 pm.

Chair ..... Clerk .....